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**CENTRE FOR ACADEMIC COURSES**  
ANNA UNIVERSITY  
CHENNAI – 600 025



**DIRECTOR**

Letter No.714/AU/CAC/IA – Exams/2021

10.03.2021

To  
The Deans of Regional Campuses /  
The Deans of Constituent Colleges /  
The Principals of the Non-Autonomous Affiliated Colleges.

**NOTIFICATION**

Based on the deliberations made the following decisions were taken

**ITEM NO. 1**

**CONDUCT OF INTERNAL ASSESSMENTS FOR ALL EVEN SEMESTER COURSES OF ALL UG / PG PROGRAMMES**

Government of Tamilnadu has allowed to start the classes of all UG/PG students in physical mode from 7.12.2020 for all final semester students and from 8.2.2021 for all lower semester students, by following the standard operating protocols as still COVID'19 pandemic is continuing.

The procedure to be adopted for conducting internal assessments for the theory courses, Theory cum Laboratory courses and Laboratory Courses for the students of UG (FT/PT) / PG (FT/PT) programmes of Affiliated Institutions under R-2013, R2015, 2014 & R-2017 for the academic session December 2020 – May 2021 was deliberated and the following decisions have been taken.

**CONDUCT OF INTERNAL ASSESSMENTS FOR THEORY COURSES: NON-AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY (except B.Arch, & M.Arch)**

The following norms shall be followed for the conduct of assessments of theory courses in non-autonomous colleges affiliated to Anna University (except B.Arch and M.Arch).

**Assessments can be either in physical mode or Online mode as the case may be and shall be conducted for 1 hour duration**

- ✓ **Recommended to use a minimum of any one modality mentioned below for the conduct of each one of the assessments with 100% weightage of marks.**
- ✓ **Records for all the modalities followed shall be maintained.**
- ✓ **If the student faces any network issue or power failure another opportunity shall be given or alternative arrangements shall be provided.**
  - Conduct of written test in Physical mode
  - To provide uniquely customized assignments to individual students
  - To conduct quiz in written mode in Microsoft teams Platforms (or any other equivalent Platforms)
  - To conduct open book test
  - To evaluate presentation made by students on case studies

- To conduct one to one oral online quiz.
- Course Projects/ Group Projects shall be given

The decisions are taken as a ONE TIME MEASURE [not to be taken as a precedence] due to the COVID'19 pandemic for all Undergraduate and Postgraduate Programmes in Non Autonomous Colleges Affiliated to Anna University only.

**CONDUCT OF LABORATORY COURSES OF NON AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY**

It has been decided to conduct all the **laboratory courses** of all UG/PG programmes in **physical mode for all courses of UG/PG programmes, except the programmes under Faculty of ICE, Management Sciences, and Architecture and Planning, during even semester (which can be conducted as a blend of Online and Physical).**

However, if some of the students including NRI students are not able to come in physical mode to attend both the laboratory classes and examinations due to the conditions arising out of COVID'19 pandemic, then the same will be conducted in physical mode upon their arrival, after taking due approval from the office of COE for non-autonomous colleges affiliated to Anna University.

The decisions are taken as a ONE TIME MEASURE [not to be taken as a precedence] due to the COVID'19 pandemic for all Undergraduate and Postgraduate Programmes of University Departments and Non Autonomous Colleges Affiliated to Anna University only.

**CONDUCT OF THEORY CUM LABORATORY COURSES OF NON-AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY**

The theory component shall be carried out as per the modalities outlined for the theory courses and laboratory components shall be conducted as per the modalities outlined for the laboratory courses.

**CONDUCT OF ASSESSMENTS FOR B.ARCH/ M.ARCH OF NON AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY.**

For B.Arch and M.Arch Courses of non-autonomous colleges affiliated to Anna University, the following procedures shall be adopted for assessments.

Assessment for Theory Courses and Theory cum Studio Courses shall be a blend of Physical and Online modes, with the conduct of test component in the form of written or oral quiz/ open book test/ customised assignment, etc.,

Assessment for Studio Courses shall be a blend of Physical and Online modes.

The decisions are taken as a ONE TIME MEASURE [not to be taken as a precedence] due to the COVID'19 pandemic.

**ITEM NO. 2**

**CONDUCT OF LABORATORY EXAMINATIONS FOR ODD SEMESTER COURSES FOR STUDENTS WHO ARE NOT ABLE TO COME IN PHYSICAL MODE IN NON-AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY.**

*Ug*  
10/3/2021  
**DIRECTOR**  
Centre for Academic Courses  
Anna University, Chennai-600 025

Some of the students including NRI students are not able to come in physical mode to attend the laboratory classes and examinations of the odd semester courses due to the conditions arising out of COVID'19 pandemic in Non-autonomous colleges affiliated to Anna University.

It is decided to conduct the laboratory classes and examinations for these students in physical mode upon their arrival. Further, it is decided to permit the conduct of the laboratory classes and end semester examination in virtual mode under the faculties of Information Communication and Engineering, Management and Architecture.

These decisions are taken as a ONE TIME MEASURE [not to be taken as a precedence] due to the COVID'19 pandemic for all the Undergraduate and Postgraduate Programmes of Non Autonomous Colleges Affiliated to Anna University.

**ITEM NO. 3**

**EVALUATION OF APR/MAY 2020 ARREAR/ REAPPEARANCE/ REDO/ SA EXAMINATIONS FOR NON-AUTONOMOUS COLLEGES AFFILIATED TO ANNA UNIVERSITY**

The arrear examinations for Apr/May 2020 is being conducted now as per the judgement of the High Court for all the UG/PG courses of non-autonomous colleges affiliated to Anna University. It has been decided to follow the weightage of marks as follows for different Regulations.

- I. **Theory Courses (including Theory cum Studio Courses under the Faculty of Architecture and Planning)** of Students under Regulations with Arrear System – R-2013 and R-2017 of Non autonomous Affiliated Institutions.

For the students under Regulations with arrear system as given above for the above mentioned category of courses, the passing requirement shall be as per regulations.

- II. For all **other courses** and regulations not specified above, the passing requirements will be as per regulations.

The decisions are taken as a ONE TIME MEASURE [not to be taken as a precedence] due to the COVID'19 pandemic for all Undergraduate and Postgraduate Programmes Non Autonomous Colleges Affiliated to Anna University only.

These decisions are taken with the approval of the competent authority.

Thanking you,

Yours faithfully,

  
10/31/2021  
DIRECTOR

**Copy to:**

1. PS to Vice Chancellor
2. PA to Registrar
3. The Chairpersons, Faculty of Civil / Mechanical / Electrical / ICE / Technology / Management Sciences / S&H / Architecture & Planning, AU, Ch – 25.
4. Office of the Controller of Examinations
5. Office of Additional Controller of Examinations (UDs)
6. The Stock File, CAC.